Using the New CHAMP Community- AMP Members and Volunteers

Getting Started:

2)

1) To log into the new platform, you will login via your profile at <u>www.amp.org/myamp</u>.

vents	Donate Today!	Member Directory	AMPED	Submit to	СНАМР	JMD Member Online A	ccess More	٤.
			My Info					۰ 🛒
	Please remember to site and must includ	keep your demographi le proper punctuation. E	c information Example: John	up to date. Your K. Smith, MD, P	display name re hD	presents how your name p	opulates in various ar	eas of the
	If you are renewir email questions to	ng your membership fo amp@amp.org	or 2024, pleas	e click on the <u>"C</u>	<u>RDERS"</u> button	on the left menu. You wil	l see your renewal in	voice. Please
	Please use the Emp email us at amp@a	loyer Update form to n mp.org.	otify us of a c	hange in job or	position. If you	need to change your syst	em USERNAME email	l, please
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Welc AMP is th one of th policy an serving to quality, a	Deme to the AMP Community! e primary resource for expertise, education, and collaboration in e fastest growing fields in healthcare. AMP members influence d regulation on the national and international levels, ultimately o advance innovation in the field and protect patient access to high oppropriate testing.	NARAHARANA NARAHARANA NARAHARANA	
Join the (community Learn More		and the second se
	Superiorestation of	W KAN GARAN	No.

- 3) The "Logged Out" version of the page may populate, and you just need to click the Log In button. You will not be asked for your username and password again. If you have cookies enabled on your browser, this screen may only show up the first time you log in.
- 4) You will be asked to read and accept the Terms and Conditions for using the CHAMP community. You can also find them <u>here</u>. You will not be able to send emails to CHAMP or reply to discussions until you accept the Terms and Conditions.

5) The new landing page looks like this:

AMP Home Communities - Dire	ectory Events Browse V	Q	DV Create -
CH	AN	P	
Darth Vader Administrative Director at Testing where this populates to.	Looking for commercial LIMS suit NGS operation Birgit Funke in CHAMP Group 4 days ago Dear CHAMPers, Any recommendations? Desired func entire testing workflow including supplemental assays completion of all required assays show more	The second secon	ck Links AMP.org Update My Profile AMP Calendar of Events
Profile Completeness 40%	n Recommend	0 Replies	
0 61 Contributions Points	LG Problems with Abbott probes Laura García Alanís in CHAMP Group 12 d Discussion	Jays ago	
My Communities Quick List	Hello everyone, I would like to know if anyone has had Abbott? Specifically with 1p19, Her-2 and ALK? In our of	problems with the probes from case, sometimes the pre-treatmen	
Genetics Subdivision 1580 members	process is good but we don't show more	3 Replies	

BEFORE YOU DO ANYTHING, YOU SHOULD SET YOUR PRIVACY SETTINGS AND COMMUNITY NOTIFICATION SETTINGS.

Updating Your Privacy Settings:

1) Click on your initials in the top right corner and select **Profile**.

Q	DV Create -
Da dva	rth Vader der@mailinator.com
	Inbox
	Profile / Communities
Fol	lowed Content
Log	g Out
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S suitable for (germline)	AMP.org
ys ago	Lpdate My Profile
	AMP Calendar of Events
d functionalities would support the assays + "QC dashboarding" to track	

Q	DV Create -
Dar	th Vader der@mailinator.com
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S suitable for (germline)	AMP.org
ys ago	Lpdate My Profile
	AMP Calendar of Events
d functionalities would support the assays + "QC dashboarding" to track	
0 Replies	

- 2) Your profile page looks like this:
- 3) Select **My Account** and then click on the first option for Privacy settings.

	My Profile My Connections ~ My Cont	My Account ~ My Inbox	
Actions ~	Certifications	Primary Degree 📝	
Contact Details	Add certifications	• PhD	
g/profile?UserKey+12eHed8-5248-4359	881e-01866616297		
grjanofile/UserKey+12etSed8-5248-4353 AMP Home Communities v	881e-018ks616297 Directory Events Browse ↔	a	DV Create •
grottle/Duestay+12etfeet8-5348-4359	Bare-OfBoddiscol7 Directory Events Brewss V Darth Vader Administrative Director, Testing where t	(Q)	Die Create +
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4) These are the fields that you can control who sees what information both in the Member Directory and for Community Rosters (committees, working groups, member interest groups, etc.)

Your profile may be accessed through the member directory and community rosters. You have control over the information others see on your profile.

I would like to be included in the member directory and community rosters:	No	
Picture	Members Only	`
Company Information	Members Only	`
Job Title and Department	Members Only	
Country	Members Only	
Phone1	Only Me	
Email Address	Members Only	
Send Message	Nobody	
Primary_Degreec	Members Only	
Member_IDc	Only Me	
Certifications_c	Members Only	

5) The following drop-down fields allow you to control who sees what information both in the Member Directory and for Community Rosters (committees, working groups, member interest groups, etc.). REMINDER: CHAMP is a member only benefit, so these settings must remain at either Members Only or Only Me.

Your profile may be accessed through the member dire the information others see on your profile.	ctory and community rosters. You have control over
This setting is managed by your membership preference	ės
I would like to be included in the member directory	and community rosters: No
Picture	Members Only 👻
Company Information	Members Only 👻
Job Title and Department	Members Only 🗸
Country	Members Only 🗸
Phone1	Only Me 👻
Email Address	Members Only 👻
Send Message	Nobody 🛩
Primary_Degreec	Members Only 👻
Member_IDc	Only Me 👻
Certifications c	Members Only 🗸

- You may update any of these fields that say Members Only to Only Me if you do not wish for that information to be seen by other AMP members.
- <u>**DO NOT**</u> make any of these options' public.
- You may also choose to allow (or not allow) other AMP members to message you directly through the CHAMP system by changing the Send Message setting.
- 6) Once you are done updating your settings, click Save Changes to finish.

Your profile may be accessed through the member directory and community rost	ers. You have control o
This setting is managed by your membership preferences	
The acting is managed by your memorially prevenences	
I would like to be included in the member directory and community rosters:	No
Picture	Members Only
Company Information	Members Only
Job Title and Department	Members Only
Country	Members Only
Phone1	Only Me
Email Address	Members Only
Send Message	Nobody
Primary_Degreec	Members Only
Member_ID_c	Only Me
Certificationsc	Members Only

Updating your Email Preferences Settings

1) After you update your privacy settings, click back on My Account and select the second option down for Email Preferences.



2) You can manage your Opt-Out list from this screen.

- You may toggle any of these off, however, you may miss out on important notifications from AMP if you turn off a community entirely. Instructions to change your email delivery from Real Time to Daily digest is discussed in the **Updating Your Community Notifications** section below.
- NOTE: If you are a member of an AMP Committee, Working Group, or Task Force, you may not opt out of those community emails.

System Emails	Yes
Emails required to confirm user participation. Users cannot opt-out of these emails.	
Community Emails	Yes
Emails typically sent from Community Admins or the Community Manager via automation rules (ex: moderation notifications, Component Manager emails). Some automation rules- based emails may be in other categories. By default, you receive Community emails from all your Communities unless you explicitly opt-out. <u>Manage Opt-out List</u>	
NOTE: Discussion and consolidated digest settings are on the <u>Community Notifications</u> page.	
Participation Emails	Yes
Emails reflecting one-on-one interactions (ex: reply to sender, contact requests, @mentions, real time notifications).	
Promotional Emails	Yes
Emails that promote the outcome of purchase (ex: purchase the book of an annual conference speaker).	
Smart Newsletter	Yes
Smart Newsletter is a periodic email that contains highly personalized content from community and other sources.	

Navigating the New Listserv Community

Finding you Communities:

 From any screen in the new system, you can click Communities at the top of the screen and select either My Communities to see what you are already a member of, or you can select All Communities to see active Member Interest Groups that you can join:





2) To open any of your communities, just click on the name of the community to access the latest discussions.

AMP Home Communities ~	Directory Events Browse V		(a	DV Create -
My Communitie	es			
4 total	All Community Types	Communities to which I belong	• Alphabetical	▼ 20 per page ▼
CHAMP Group CHAMP Group member last person joined yester	iay		Discussions 12.5K Librarie	es 752 Members 2.4K
Genetics Subdivision Genetics Subdivision member last person joined yester	iay		Discussions (268) Libra	ries (90) Members (1.6K)
Infectious Diseases Subdivision Infectious Diseases Subdivision Internet Infection Infection Infection	vision		Discussiona 626 Libra	vies 66 Members 794
Informatics Subdivision			Discussions 85	raries (5) Members (793)

Posting on **CHAMP**:

- 1) There are three ways to post on CHAMP:
- **Option 1**: Email the CHAMP listserv directly at: <u>ampath-CHAMP@connectedcommunity.org</u>
- **Option 2:** Click the Create drop-down at the top right of the screen and select Discussion Thread.

AMP Home	Communities 🗸 🛛	Directory Events	Browse 🛩		a	DV Create
						Discussion Threa
	0					Library Entry
СНАМР	Group					
Community Home	Discussion 12.5K	Library 752	Blogs 0 M	Members 2.4K		O Settin

• Next, select which community you want to post to (e.g., CHAMP)

Start New Thread	
Post to community	
CHAMP Group	
Select Community	
CHAMP Group	
Genetics Subdivision	
Infectious Diseases Subdivision	
Informatics Subdivision	

• Next, enter the title for your discussion, the content, and your signature. Once you are finished, you click Post.

CHAMP Broup																										
scussion subject																										
2024 Annual Meetin	g & Expo																									
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Dear Colleagues,																										
Dear Colleagues, We are excited to im November 19-23, 20	itte you to a 24 in Vanco	tend th over, B	e 30s itish i	h Ani Colu	niven mbia	sary o . Can	elebra rda.	Son i	al the	Ass	ociat	ion for	Molec	ular P	athok	ogy	(AMI) 28	14 A.	nnual	Mee	Sing A	Exp	o, witi	ich will	tako pla
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Option 3: Post by clicking on the Discussions link to open the discussion board, then select Post New 0 **Message** and follow the prompts:

QAMP Home Communities ✓ Directory Ev	ents Browse	~		(a	DV	Create -
	Blogs	Members 24				© Settings
Latest Discussions Looking for commercial LIM By: Eight Funke, 4 days ago Dear CHAMPers, Any recommendations? Desir testing workflow including supplemental	IS suitable	for (germline)	entire	Announ No Data Either the seeking requires	Cements Found e content you're doesn't exist or it proper authentication	
		Most Recently Update(>	10 per	Post New Message		
Thread Subject		Replies	Last Post			
Looking for commercial LIMS suitable for (germline) NGS operation		0	3.days.ago by Bir	<u>git Funke</u>		
Problems with Abbott probes	Ø	3	5 days ago by Lau	ura García Alanís		
Important Update on CHAMP Outage and Upgrade		0	6.days.ago by Lau	urie Menser		

Updating your Community Notifications

1) To manage all your communities, click back on **My Account** and select **Community Notifications**.

	Automistrative Director, resumy where this populates to.	
	My Profile My Connections ~ My Contributions ~	My Account ~ My Inbe
Actions ~	Certifications	Privacy Settings Email Preferences RSS Feeds Community Notifications
Contact Details 📝	Add certifications	Discussion Signature
Testing where this populates to. dvader@mailinator.com	_	

To receive specific community notifications at an address other than your primary, set override(s) where desired.

Discussion Email: 🚱

You have no override email addresses for discussion emails. add override addresses

Notification Settings

5 Communities		Community Name A-Z 🗸 🗸
Community	Discussion Email	
CHAMP Group	Real Time	~
Genetics Subdivision	Daily Digest	~
Infectious Diseases Subdivision	Daily Digest	~
Informatics Subdivision	Daily Digest	~
Testing Community	Daily Digest	~

- 2) There are three options for any community that you are a member of or have access to:
 - **Real Time:** Immediate notifications
 - **Daily Digest**: a single email daily containing any posts and announcements that have been made in that community
 - No Email
- 3) Instead of turning off or opting out of CHAMP emails, we recommend changing your Community Notification from Real Time to a Daily Digest.

Member Directory:

1) As a member benefit, you may also search the CHAMP community for members by selecting the **Directory** at the top of the page and then using any of the search criteria below.

Member Di	rectory	
First Name		
Last Name		
Company Name		
Email Address		
City	Enter a full or partial city name	
Country	(Country)	
State/Province	(State/Province)	
Community Type		

• Please note, if you select to filter by either Community Type or Community Name, you are limited to only those communities that you are a member of.